

## WELCOME

*It is with great joy that we welcome you to our 51<sup>st</sup> year at Ursuline Preschool & Kindergarten. Several staff are in new positions and new staff have been added to our school community.*

*Mrs. Mary Ann Critell, Principal/Director  
Sr. Mary Alyce Koval, Minister of Ursuline Mission for UPSK*

*Mrs. Lori Shindle, TK teacher*

*Mrs. Becky Miller, 4's teacher*

*Mrs. Judy Scanlon, 3's & 4's assistant*

*Mrs. Mary Yvo Assion, Time for Two & teacher volunteer*

*Mrs. Rutheanne Grant, Time for Two & Sign Language teacher*

*Mrs. Rubi Pappalardo, Spanish Teacher*

## SCHOOL FORMS

*Thank you for your prompt and efficient return of all school forms. Parents who still need to turn their forms into the office will be contacted. Your prompt attention to this matter is very much appreciated. ODE requires that all shot records **must** be in by Sept. 5<sup>th</sup>, or your child may not attend until we receive them.*

## BULLETIN BOARD

*Please "CHECK OUT THE SCOOP" on our parent bulletin board in the lobby. Help yourself to any information needed for upcoming events.*

## SUPPLIES

*Thank you to parents with last names "A-J" for sending in the needed supplies listed in the parent packet. It is amazing the number of tissues we use in a day. We are asking every child to bring in a 1" Binder, with a clear packet in the front. Please add your child's favorite picture in the pocket. This portfolio will be sent home at the end of the school year.*

## HOT LUNCH/PIZZA

*Hot Lunch orders by Sept. 3<sup>rd</sup> for the month of September. Hot lunches be served beginning on Sept. 8<sup>th</sup>. We apologize for the short notice this month. The children who attend UPSK during lunch time have the option to order a hot lunch from "Revolution in Nutrition" Monday thru Thursday for \$3.50. This includes unlimited milk and juice. Menus and order forms are sent home each month with directions. On Fridays, the children can purchase Cocca's pizza for \$3.50 which includes pizza, dessert and unlimited milk and juice. **Pizza begins Friday, September 5<sup>th</sup>.** Put money in envelope with your child's name on it.*

## HOMEROOM MOMS

*Fill in the form if you are interested in being a homeroom mom. They will be randomly drawn on Sept. 16<sup>th</sup> at 9:00 a.m., you are welcome to attend. On Sept. 22<sup>nd</sup>, the HR Moms will meet from 6:00-7:30 p.m. to plan the year.*

## BOX TOPS & LABELS FOR EDUC.

*Continue to save these for our school to earn money. More information to follow.*

## HANDBOOKS

*Family Handbooks have been distributed to all families. Please sign and return the form stating that you received and read the Handbook.*

## LIFE STYLE FUND RAISER

*We appreciate your support with this project. A contract was signed last year and we could not cancel. Orders due by September 19<sup>th</sup>. Thank you!*

### **MARKET DAY**

*This has been a favorite for many years at UPSK. The order forms and money must be turned in by Thursday, Sept. 11<sup>th</sup>. Pick up is at school on Fri., Sept. 19<sup>th</sup> between 11:30-12:30 p.m.*

### **ENRICHMENT PROGRAM**

*This is available for our preschool children. Please contact Mrs. Conti for information. This is an excellent program that enables your child to be at UPSK, Mon.-Fri. The program hours are 8:30-12:30 p.m. and 11:00-3:00 p.m. Pick the days and times that work best for your child. Brochures are in the office, space is limited.*

### **TRANSITIONAL ENRICHMENT**

*This program is for the children in our Transitional Kindergarten that want to extend the day. It is an extension of the TK curriculum with many hands on and investigative activities. The time is 12:30-2:30 p.m. with optional days. Mrs. Gilson will answer any questions.*

### **AIMSweb TEST**

*Mrs. Albanese will administer the test in Sept., Jan., and May to all our TK/K students. The results of the September test will be shared with the parents at the November conferences.*

### **SPIRIT WEAR**

*New and exciting UPSK spirit wear will soon be available to order. Samples and forms will be on display. We will have Spirit Day each month.*

### **MORNING CARE/AFTER CARE**

*We are able to care for your child from 7:30 a.m.-6:00 p.m. if the need is there. Our **Before Care** is available daily at 7:30 a.m. (ring doorbell at side door.) **After Care** is available daily from 11:00 a.m.-6:00 p.m. for additional fees which are billed monthly. A phone call or note is all you need to have your child go to After Care, even at the last minute. Alumni and siblings of children attending the two Canfield Elementary Schools can be dropped off at UPSK After Care.*

### **26<sup>th</sup> ANNUAL CRAFT SHOW- SATURDAY, DECEMBER 6<sup>TH</sup>, 2014**

*Save this date! Committees are being formed and many volunteers are needed as we prepare for our 26<sup>th</sup> "Once Upon A Christmas" Craft Show. Call the office or Christy Durham 330-318-3957 to volunteer. WE NEED YOU! Thanks!*

### **ARRIVAL & DISMISSAL**

*Please use ONLY the entrance that is marked "Ursuline Preschool & Kindergarten and Walsh University." This is the Shields Rd. entrance that is closest to Raccoon Rd. Thank you for driving SLOW when entering the parking lot. We ask that the TK/K parents follow the arrows on the pavement at dismissal to keep everyone safe. The doors open at 8:20 a.m. and 12:20 p.m. for arrival. Morning Care is at 7:30 a.m. and After Care begins at 11:00 a.m. if you need it.*

### **NEW PROGRAMS AT UPSK**

*"Time for Two" is on Tuesday mornings, beginning on Sept. 9<sup>th</sup> from 9:00 - 10:00 a.m. This is for the two year old child to enjoy an hour of many activities with one adult. Stop in the office for a brochure and more information. Limited spaces are available for this "first" experience of the wonderful world of preschool.*

*"Spanish" is now part of our Kindergarten Curriculum, Preschool Enrichment and Transitional Enrichment. We are very excited about this new addition.*

*"Sign Language" will be taught on a regular basis to several of our age groups. We are so blessed to have this as part of our curriculum.*

*Credit Card Payment is now available through "Paypal." Karen will give you the details in the office.*

### **TUITION/SUPPLY FEE**

*Thank you for your conscientious effort to make payment on your September tuition and supply fee. If your child needs Before or After School Care, you will be billed at the beginning of each month. Tuition is due on or before the 15<sup>th</sup> of each month. Please make checks payable to Ursuline Preschool & Kindergarten or UPSK. "Paypal" is now an option. Enrichment Programs will be billed separately at the end of the month.*

### **RACE FOR EDUCATION**

*New dates: Oct.16 & 17 Start getting sponsors for your child, as we do a race for education. More news to follow.*

### **SCHOOL SAFETY**

*We take the safety of your child very seriously. All of our doors are locked and cameras are located at all entrances. We will be having various safety drills including Lockdown practices throughout the year.*

### **USED INK CARTRIDGES**

*Thank you for your past support of this project. We are no longer participating in this. It was way more complicated than it appeared to be.*

### **SNACKS**

*Please send a snack marked with your child's name each day. The teachers will explain where to place them. A reminder that it is a "snack" and not a lunch! The children have a short amount of time to eat. The school provides milk, juice and water for the children. Parents may choose to send a juice box for their child, it is optional. We realize that occasionally a snack may be forgotten. Do not worry, we always have extra snacks available.*

*Thank you for the opportunity to be part of your child's educational journey this year. We hope you are enjoying the many "firsts" that you and your child will experience at UPSK. May these fall days be filled with an abundance of life long memories of joys.*

*Mrs. Mary Ann Critell  
Principal/Director of UPSK*

