

**URSULINE PRESCHOOL AND KINDERGARTEN  
PARENT VOLUNTEER FORM 2015-2016**

PLEASE RETURN BY SEPTEMBER 8th, 2015

PLEASE WRITE NEATLY

NAME \_\_\_\_\_

HOME # \_\_\_\_\_ CELL# \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_

TEACHER 2015-2016 \_\_\_\_\_ 3's am/pm, 4's am/pm, TK or KDG

EMAIL ADDRESS \_\_\_\_\_

\_\_\_\_\_ I can't volunteer during the day, but can help with projects that can be accomplished at home.

Special gift or talent you would be able to share: \_\_\_\_\_

**Public Relations**

We are looking for volunteers to come to school during various activities throughout the year to take pictures and then write a short article and submit to the various local papers.

\_\_\_\_\_ 3's  
\_\_\_\_\_ 4's  
\_\_\_\_\_ TK  
\_\_\_\_\_ KDG

**Market Day**

\_\_\_\_\_ In need of Chairperson for Market Day  
\_\_\_\_\_ help sort/distribute on delivery day (one Friday a month)

**Easter Candy**

\_\_\_\_\_ Chairperson: Beth Lower 330-503-0595  
\_\_\_\_\_ help sort/distribute orders

**Book Fair**

\_\_\_\_\_ Chairperson: Nicole Billak 330-719-9726  
\_\_\_\_\_ help set up books on Wednesday, March 9th  
\_\_\_\_\_ help set up/work/clean up Preview Night Thursday, March 10th  
\_\_\_\_\_ help kids shop/tear down

**Thanksgiving Food Drive**

\_\_\_\_\_ Chairperson: Jill Malloy 330-774-8481  
\_\_\_\_\_ separate/pack food

**Lunch for Teachers on Conference Days**

\_\_\_\_\_ Chairperson: Joanna Papalia 216-346-8944  
\_\_\_\_\_ be on planning committee  
\_\_\_\_\_ donate food item

**Teacher Appreciation Week/Luncheon**

\_\_\_\_\_ In need of Chairperson for Teacher Appreciation Week May 2nd – May 6th  
\_\_\_\_\_ be on planning committee  
\_\_\_\_\_ donate food items

**OVER**

Parent's Name \_\_\_\_\_

### **Play Center Cleaning**

\_\_\_\_\_ In need of Chairperson for Play Center Cleaning  
\_\_\_\_\_ help clean toys throughout the year

### **Box Tops/Labels for Education**

\_\_\_\_\_ In need of Chairperson for Box Tops  
\_\_\_\_\_ help count box tops/labels

### **End of Year Picnic for 3's and 4's**

\_\_\_\_\_ In need of 3's Chairperson for End of the Year Picnic  
Chairperson for 4's: Chrissy Cvetkovic 330-559-1567  
\_\_\_\_\_ 3's Picnic May 26<sup>th</sup> help organize/set up/clean up  
\_\_\_\_\_ 4's Picnic May 27<sup>th</sup> help organize/set up/clean up

### **CRAFT SHOW**

Chairperson: Christy Durham 330-565-5084

### **Committee**

\_\_\_\_\_ help on planning committee, meeting start in September

### **Preview Night**

\_\_\_\_\_ In need of Chairperson for Preview Night on Tuesday, December 1<sup>st</sup>  
\_\_\_\_\_ help plan/set up/clean up

### **Set Up For Craft Show**

\_\_\_\_\_ help set up on Friday, December 4<sup>th</sup>  
\_\_\_\_\_ anytime  
\_\_\_\_\_ 9:00 a.m. - 11:00 a.m.  
\_\_\_\_\_ 12:30 p.m. - 3:00 p.m.  
\_\_\_\_\_ 4:00 p.m. - 7:00 p.m.

### **Volunteer the day of Craft Show**

\_\_\_\_\_ All day 8:00 a.m. - 4:00 p.m. on Saturday, December 5<sup>th</sup>  
\_\_\_\_\_ 3 hour shift on Saturday, December 5<sup>th</sup>

### **Parking**

\_\_\_\_\_ Help park cars on Saturday, December 5<sup>th</sup>

### **Clean Up Craft Show**

\_\_\_\_\_ Saturday, December 5<sup>th</sup> 4:00 p.m. - 7:00 p.m.

### **Bake Days**

Chairpersons: Nicole Billak 330-719-9726 Lori Radinsky 330-792-8616  
Scoop/roll /dip/package buckeyes (school supplies all items)  
\_\_\_\_\_ 8:30 a.m. - 11:00 a.m. Wednesday, November 4<sup>th</sup>  
\_\_\_\_\_ 12:30 p.m. - 3:00 p.m. Wednesday, November 4<sup>th</sup>  
\_\_\_\_\_ 5:00 p.m. - 8:00 p.m. Wednesday, November 4<sup>th</sup>  
\_\_\_\_\_ 8:30 a.m. - 11:00 a.m. Thursday, November 5<sup>th</sup>  
\_\_\_\_\_ 12:30 p.m. - 3:00 p.m. Thursday, November 5<sup>th</sup>  
\_\_\_\_\_ 5:00 p.m. - 8:00 p.m. Thursday, November 5<sup>th</sup>

### **Pretzel Day**

Chairperson: Nicole Billak 330-719-9726 Lori Radinsky 330-792-8616  
Wednesday, December 2<sup>nd</sup> dip /sprinkle pretzels (school supplies all items)  
\_\_\_\_\_ 8:30 a.m. - 11:00 a.m.  
\_\_\_\_\_ 12:30 p.m. - 3:00 p.m.

# THREE'S HOMEROOM VOLUNTEER FORM

Return this to school no later than September 8th

Every classroom at UPSK needs 2 Homeroom Parents. Homeroom Parents work with their classroom teacher as well as the Helper Parents to organize and facilitate the parties throughout the school year. All classes will have a Halloween Party, a Christmas Party, a Valentine's Day Party, an Easter Party and a Teacher Appreciation Craft Day. If there are more Helper Parents for a particular party than needed, the Homeroom Parents will select the volunteers randomly. Responsibilities for the Helper Parents are to help organize games and crafts, assemble party supplies, serve food, clean up and attend the parties to enjoy the fun. Teachers will post a sign-up sheet for snacks, drinks & paper products needed. As a Homeroom Parent, in addition to the classroom parties, you may be called upon to help with activities in the classroom or to help find volunteers for additional events that take place throughout the year. As a Homeroom Parent you are required to attend ALL Craft Show Meetings.

\*\*\* Please Print Neatly\*\*\*

PARENT'S NAME \_\_\_\_\_

HOME \_\_\_\_\_ CELL \_\_\_\_\_

PARENT'S EMAIL \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ TEACHER \_\_\_\_\_ AM or PM \_\_\_\_\_

Please indicate below how you would like to help:

Homeroom Parent \_\_\_\_\_

Helper Parent \_\_\_\_\_

Below are the 4 parties and 1 activity. Please list your choices in order by preference. This is by NO means a guarantee! If you have no preference please note that below and the Homeroom Parents will assign you to a party that needs volunteers.

Halloween Party: Thursday, October 29th (all parents are welcome at the parade)

Christmas Party: Thursday, December 17th

Valentine's Day Party: Thursday, February 11th

Easter Party: Tuesday, March 22nd (all parents are welcome at the program)

Teacher Appreciation Craft: Tuesday, May 3rd

## Parties/Activities

1<sup>st</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

4<sup>th</sup> choice \_\_\_\_\_

5<sup>th</sup> choice \_\_\_\_\_

\_\_\_\_\_ I can work any activity that needs my help

\*\*Homeroom Parents will be randomly selected on Tuesday, September 15th at 9:00 a.m.

\*\*If you are randomly selected, you will be notified and attend a homeroom parents information meeting on Monday, September 21st at 6:00 PM in the Play Center. You will receive a handbook including guidelines and helpful party information.

# FOUR'S HOMEROOM VOLUNTEER FORM

Return this to school no later than September 8th

Every classroom at UPSK needs 2 Homeroom Parents. Homeroom Parents work with their classroom teacher as well as the Helper Parents to organize and facilitate the parties throughout the school year. All classes will have a Halloween Party, a Christmas Party, a Valentine's Day Party, an Easter Party and a Teacher Appreciation Craft Day. If there are more Helper Parents for a particular party than needed, the Homeroom Parents will select the volunteers randomly. Responsibilities for the Helper Parents are to help organize games and crafts, assemble party supplies, serve food, clean up and attend the parties to enjoy the fun. Teachers will post a sign-up sheet for snacks, drinks & paper products needed. As a Homeroom Parent, in addition to the classroom parties, you may be called upon to help with activities in the classroom or to help find volunteers for additional events that take place throughout the year. **As a Homeroom Parent you are required to attend ALL Craft Show Meetings.**

\*\*\* Please Print Neatly\*\*\*

PARENT'S NAME \_\_\_\_\_

HOME \_\_\_\_\_ CELL \_\_\_\_\_

PARENT'S EMAIL \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ TEACHER \_\_\_\_\_ AM or PM \_\_\_\_\_

Please indicate below how you would like to help:

Homeroom Parent \_\_\_\_\_

Helper Parent \_\_\_\_\_

Below are the 4 parties 1 one activity. Please list your choices in order by preference. This is by NO means a guarantee! If you have no preference, please note that below and the Homeroom Parents will assign you to a party that needs volunteers.

Halloween Party: Friday, October 30th (all parents are welcome at the parade)

Christmas Party: Friday, December 18th

Valentine's Day Party: Friday, February 12th

Easter Party: Monday, March 21st (all parents are welcome at the program)

Teacher Appreciation Craft: Monday, May 2nd

## Parties/Activites

1<sup>st</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

4<sup>th</sup> choice \_\_\_\_\_

5<sup>th</sup> choice \_\_\_\_\_

\_\_\_\_\_ I can work any activity that needs my help

\*\*Homeroom Parents will be randomly selected on Tuesday, September 15th at 9:00 a.m.

\*\*If you are randomly selected, you will be notified and attend a homeroom parents information meeting on Monday, September 21st at 6:00 PM in the Play Center. You will receive a handbook including guidelines and helpful party information.

# TK'S HOMEROOM VOLUNTEER FORM

Return this to school no later than September 8th

Every classroom at UPSK needs 2 Homeroom Parents. Homeroom Parents work with their classroom teacher as well as the Helper Parents to organize and facilitate the parties throughout the school year. All classes will have a Halloween Party, a Christmas Party, a Valentine's Day Party, an Easter Party and a Teacher Appreciation Craft Day. TK in addition will have Grandparents/Special Adult Day, 100<sup>th</sup> Day Party and an End of the Year Picnic. If there are more Helper Parents for a particular party than needed, the Homeroom Parents will select the volunteers randomly. Responsibilities for the Helper Parents are to help organize games and crafts, assemble party supplies, serve food, clean up and attend the parties to enjoy the fun. Teachers will post a sign-up sheet for snacks, drinks & paper products needed. As a Homeroom Parent, in addition to the classroom parties, you may be called upon to help with activities in the classroom or to help find volunteers for additional events that take place throughout the year. As a Homeroom Parent you are required to attend ALL Craft Show Meetings.

\*\*\* Please Print Neatly\*\*\*

PARENT'S NAME \_\_\_\_\_

HOME \_\_\_\_\_ CELL \_\_\_\_\_

PARENT'S EMAIL \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ TEACHER \_\_\_\_\_ TK \_\_\_\_\_

Please indicate below how you would like to help:

Homeroom Parent \_\_\_\_\_

Helper Parent \_\_\_\_\_

Below are the 5 parties and 3 activities. Please list your choices in order by preference. This is by NO means a guarantee! If you have no preference please note that below and the Homeroom Parents will assign you to a party/activity that needs volunteers.

## PARTIES

Halloween Party: Friday, October 30th  
Christmas Party: Friday, December 18th  
Valentine's Day Party: Friday, February 12th  
Easter Party: Wednesday, March 23rd  
End of the Year Picnic: Tuesday, May 31st

## ACTIVITIES

Grandparents/Special Adult Day: Wednesday, October 21st  
Christmas Play: Thursday, December 10th  
Teacher Appreciation Craft: Monday, May 2nd

## PARTIES

1<sup>st</sup> choice \_\_\_\_\_  
2<sup>nd</sup> choice \_\_\_\_\_  
3<sup>rd</sup> choice \_\_\_\_\_  
4<sup>th</sup> choice \_\_\_\_\_  
5<sup>th</sup> choice \_\_\_\_\_

## ACTIVITIES

1<sup>st</sup> choice \_\_\_\_\_  
2<sup>nd</sup> choice \_\_\_\_\_  
3<sup>rd</sup> choice \_\_\_\_\_

\_\_\_\_\_ I can work any activity that needs my help

\*\*Homeroom Parents will be randomly selected on Tuesday, September 15th at 9:00 a.m.

\*\*If you are randomly selected, you will be notified and attend a homeroom parents information meeting on Monday, September 21st at 6:00 PM in the Play Center. You will receive a handbook including guidelines and helpful party information.

# KINDERGARTEN'S HOMEROOM VOLUNTEER FORM

Return this to school no later September 8th

Every classroom at UPSK needs 2 Homeroom Parents. Homeroom Parents work with their classroom teacher as well as the Helper Parents to organize and facilitate the parties throughout the school year. All classes will have a Halloween Party, a Christmas Party, a Valentine's Day Party, an Easter Party and a Teacher Appreciation Craft Day. KDG in addition will have Grandparents/Special Adult Day, Pumpkins and Prayers, a Christmas Play, 100<sup>th</sup> Day of School Party, Art Show and an End of the Year Picnic. If there are more Helper Parents for a particular party than needed, the Homeroom Parents will select the volunteers randomly. Responsibilities for the Helper Parents are to help organize games and crafts, assemble party supplies, serve food, clean up and attend the parties to enjoy the fun. Teachers will post a sign-up sheet for snacks, drinks & paper products needed. As a Homeroom Parent, in addition to the classroom parties, you may be called upon to help with activities in the classroom or to help find volunteers for additional events that take place throughout the year. As a Homeroom Parent you are required to attend ALL Craft Show Meetings.

\*\*\* Please Print Neatly\*\*\*

PARENT'S NAME \_\_\_\_\_

HOME \_\_\_\_\_ CELL \_\_\_\_\_

PARENT'S EMAIL \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ TEACHER \_\_\_\_\_ KDG \_\_\_\_\_

Please indicate below how you would like to help:

Homeroom Parent \_\_\_\_\_

Helper Parent \_\_\_\_\_

Below are the 6 parties and 5 activities. Please list your choices in order by preference. This is by NO means a guarantee! If you have no preference please note that below and the Homeroom Parents will assign you to a party/activity that needs volunteers.

## PARTIES

Halloween Party: Friday, October 30th

Christmas Party: Friday, December 18th

100<sup>th</sup> Day: TBA

Valentine's Day Party: Friday, February 12<sup>th</sup>

Easter Party: Wednesday, March 23rd

End of the Year Picnic: Tentatively Wednesday, June 1st

## ACTIVITIES

Grandparents/Special Adult Day: Wednesday, October 21st

Pumpkins and Prayers: Tuesday, November 24th

Christmas Play: Thursday, December 10th

Art Show: Friday, April 29th

Teacher Appreciation Craft: Monday, May 2nd

## PARTIES

1<sup>st</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

4<sup>th</sup> choice \_\_\_\_\_

## ACTIVITIES

1<sup>st</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

4<sup>th</sup> choice \_\_\_\_\_

\_\_\_\_\_ I can work any activity that needs my help

\*\*Homeroom Parents will be randomly selected on Tuesday, September 15th at 9:00 a.m.

\*\*If you are randomly selected, you will be notified and a homeroom parents information meeting on Monday, September 21st at 6:00 PM in the Play Center. You will receive a handbook including guidelines and helpful party information.